



NMP Partner Search

- User Manual -

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1. Introduction

The NMP Partner Search Facilty – PSF has been created as part of the NMP TeAm webservice www.nmpteam.com . The purpose is to offer a comprehensive and easy to use web-based tool that supports the building of consortia for promising proposals. One of the main features of this tool is the validation of requests by a responsible National Contact Point - NCP. This ensures a high level of reliability and accuracy of data. The validation of the entries includes an examination as to whether the information is reliable and if the specifications of the selected call topics have been considered. Requests of users coming from EU member states or associated countries will be validated by the NCP of the same country. Registered NCPs from third countries will validate requests of users from their countries. In the case that a request has been submitted from a user located in a third country without a registered NCP, one of the NMP Team members will validate the entry. The assignment will be made using a random number generator.

For searches from third countries an appointed NCP from the EU member states or the associated countries will validate the partner details. The appointed NCP will be on a voluntary basis.

Another important feature is the distinction between:

- Partner offer Researchers who offer their expertise in a specific topic of research and are looking for collaboration in possible project consortia and
- Partner search Researchers or consortia with a definite idea for a project looking for additional partners to complement their expertise.

2.1: Login

If you are a registered user of the "NMP Partner Search" enter your username (e-mail address) and password to log in.

- 1.) If you are not already registered, push the **Registration** button and fill in the registration form.
- 2.) If you have lost your password push the **Password lost?** button and enter the email address you used for the registration.

Keep in mind that in all these cases the username **IS** case sensitive so

MISTER@smith.com is different to mister@smith.com .

	Home About NMP NM	P Team Pa	rtners FA	Qs Links Contact Us			
	Partner Search	Events	News	Call Information	Library	Headlines	Forum
NMPTeAm							
Partner Search	h - Partner Offer					Login	
Theme 4 - Nanoso technologies - NN	ns	Username (E-Mail	address):				
2013 NMP Orienta		Password:					
A draft of the NMP c Paper	ion	login					
This paper is made provide potential ap programme. Its is a does not in any way subsequent formal o Commission. Only th	public at an early stage i plicants with the currentl working document not y. prejudge the subsequen ppinion of the Programme he adopted work program	n the adopt y expected at endorsed t modificati Committee me will hav	tion proces mainlines d by the Co ons by the e nor the f ve legal va	ss of the work program of the 2013 work ommission and its cont commission, the inal decision of the alue.	me to ent	Registration Password lost	1?

Screenshot 1: Login

2.2 Registration

In order to register as a new user of the NMP Partner Search System it is necessary to fill in at least all mandatory form fields which are marked with an asterisk.

The "Competences" form field is a free text field where you can describe your

organisation's business fields and competences.

The "SIC Codes" (Subject Index Classification Codes) field is another option to classify your business and make it easier for other users to find you.

Make sure that your password consists of at least of 5 characters and that the e-mail address you entered is valid. To create a secure password we advise you to use at least one symbol or number as well as upper and lower case letters.

	Partner Search	Events			
NMPTeAm					
Registration				 Login	
Sex:	male		*	Usemame (E-Mail ad	dress):
First Name: *				Password:	
Last Name: *				(login)	
E-Mail/Login: *				- Cognin	
Academic Title:				Registration Password lost?	
Organization: *					
Street: *					
ZIP/Postal Code; *				Navigation	
City: *					-
Country: *	none		~	Partner Search H Search for Partn	er Entri
P. 1			 	Search for Partn	er Profi
Partner Type:	please choose		<u> </u>	List of Partner C	fers
Internet:					
Telephone;	<i>8</i> .				
Competences (general description of competences and business fields of your organisation):			<u>(</u>)		
			100		
SIC-Codes (Subject Index Classification Codes):	undefined		×		
Password:					
Password repeat:					

Screenshot 2: Registration

If all mandatory fields have been completed, you are ready to submit your registration. The web application will validate your data. In case of a successful validation you will receive a confirmation message that your registration has been accepted.

Hello John Smith, You seem to have registered for the NMP Partnersearch. Please click on this link to finish the registration process: http://www.nmp-partnersearch.eu/index.php?index=25cnmp ps user cmd=acknowledgesnmp ps user id=137scode=c8145d15a3f4c7161fc4c95995ff481e After you have clicked on this link, your account will be activated. Regards, NMP TeAm Forschungszentrum Juelich GmbH 52425 Juelich S2425 Juelich Sitz der Gesellschaft: Juelich Eingetragen im Handelsregister des Amtsgerichts Dueren Nr. HR B 3498 Vorsitzende des Aufsichtsrats: MinDir'in Baerbel Brumme-Bothe Geschaeftsfuehrung: Prof. Dr. Achim Bachem (Vorsitzender), Dr. Ulrich Krafft (stellv. Vorsitzender), Prof. Dr.-Ing. Harald Bolt, Prof. Dr. Sebastian M. Schmidt

Screenshot 3: Registration - Confirmation e-mail

To complete the registration process and activate your user account, you have to follow

the link in the e-mail that you received after submitting the registration form.

Congratulations! You are now a registered user of the NMP Partner Search.

2.3 Edit Profile

If you login now you will notice two links in the User box at the upper right corner of the

website. You can choose between

- Edit Profile to modify the personal data you submitted during the registration process
- Add/Edit/Delete your Entries whose functions will be described in chapter 4 of this manual.
- Brokerage Events to register for Matchmaking events organized by or with support of NMP TeAm
- Set E-Mail alerts or RSS feed to get automatically informed on new partner searches and/or partner offers on specific call topics.

By choosing the Edit Profile link your user profile will be displayed and you have the

opportunity to edit your data including your password.

	Partner Search	Events	News	Call Information	Library	Headlines	Foru
NMPTeAm							
ser Profile						User	
Sex:	male			v		Edit Profile	
First Name: *	Ingo					Edit Entries Edit E-Mail-Aler	ts / RS
Last Name: *	Rey					reeas Logout	
E-Mail/Login: *	i.rey@fz-juelich.de						
Academic Title:							
Organization: *	Forschungstentrum Jül	ich - Project Ma	anagement Jül	ich		Navigation	
Street: *	Leo-Brandt-Str.					Partner Search	lome
ZIP/Postal Code: *	52425					Search for Partn Entries	er
City: *	Jülich					Search for Partn Profiles	er
Country: *	Germany			*		List of Partner S	earche
Partner Type:	Public Body			*		List of Partner ()ffers
Internet:	http://www.nks-werkstoff	ie.de					
	0040 0404 040000						

Screenshot 4: Edit Profile

2.4 Enter and submit a Partner Offer or Partner Search

Datei Bearbeiten Ansicht Chronik Lesezeichen Estras Hilfe ☆・ G• Google 🔇 🔊 👻 C 🔀 🏠 🦂 http://www.nmp-partnersearch.eu/index.php?index::31 م 🖥 NMP Team Template 📄 http://www.nmp-part... Home | About NMP | NMP Partners | FAQs | Links | Contact Us Partner Search Entries List User Add Search | Add Offer Edit Profile **Edit Entries** Topic Type Date approved Logout NMP.2010.1.1-1 offer 04.11.2009 15:35 not yet view | edit | delete Navigation Partner Search Home List of partner searches List of partner offers Search for partner entries Forum | Disclaimer | Privacy Policy | Terms & Conditions | Site Map © 2009 NMP

By following the Edit Entries link a list of your entries will appear.

Screenshot 5: Entries List View

You can either add a new entry or have the choice to view, edit or delete an existing one.

To add a search or an offer choose the Add Search or Add Offer link, fill in all form fields and submit the form.

Н	ome About NMP NM	P Team Par	tners FAQ	s Links Contact Us			
	Partner Search	Events	News	Call Information	Library	Headlines	Forum
NMPTeAm							
back to list						User	
Partner Role:	please choose			~		Edit Profile	
Topic *	Topic Selection					Edit Entries Edit E-Mail-Alert	5 / R \$ \$
Title of Project Idea (max. 250 characters) *:)					Feeds Logout	
Abstract (max. 500 characters) *:)						
						Navigation	
				<u>M</u>		Partner Search H	lome
Description of Projectidea (max. 3999 characters) *:						Search for Partn Search for Partn Profiles	er Entrie er
				<u>~</u>		List of Partner S	earches)ffers
Consortium of Partners (roles /competences) (max. 1000 characters) *:							
				~			
Partner Search (competences) *:							
				M			
Save Changes							

Screenshot 6: Add or Modify an Entry

Remember that new entries will be checked and published by an NCP before they appear online. In case of a positive validation and publication of your entry by the responsible NCP, you will receive an e-mail notification. Since the entry has been checked and published by the NCP you have the opportunity to update the information or delete the entry.

2.5 Brokerage Events

A new feature of this tool is the opportunity to register for the participation in B2Match brokerage events by using your PSF-profile data. The first step is to select the event of interest from the list of upcoming brokerage events:



Screenshot 7: Selection of NMP Brokerage Events

Information on the event appears. To transfer your profile data to the B2Match registration

page you have to choose B2Match Registration.

EU Brokerage Event on KETs in Horizon 2020	User
» go back to the events list	Edit Profile
Date	Edit Entries Edit Brokerage events
01.10.2015	Edit E-Mail-Alerts / RSS Feeds
Venue	Logout
Maison de la Région; 1 place Adrien Zeller	
6700 Strasbourg	
France	
Contact	Navigation
gilles.le-marois@recherche.gouv.fr	Partner Search Home
Participation	Search for Partner Entries
If you plan to participate > click here	Search for Partner Profiles
B2Match Registration	List of Partner Searches
-	List of Partner Offers
To finalize the registration procedure please follow the instructions on the external website.	

Screenshot 8: Proceed B2Match Registration

Additionally you can add this information to your profile data. This may ease the contacting

in the case that somebody wants to meet you at the event.

To finalize the data transfer please push the "continue to B2Match registration".



Screenshot 9: Transfer of profile data

Step one of the B2Match registration appears and you have several opportunities to

choose regarding the brokerage event.



Screenshot 10: Step one of B2Match registration (external website)

Since you have entered the required information you may klick



The transfered profile data appear and you have the opportunity to add and modify the requiered entries. To finalize the registration procedure please follow the instructions indicated on this external website.

Registration 2. Step

0				
Person				
*	O Male	Job Position *		
First Name *	Ingo	Mobile Phone *		
Last Name *	Rey			
Email *	i.c.rey@freenet.de	Create your password *		
Organisation				
Organisation Name *	Project Management Jülich - PtJ, N	ational Contact Point for Materials]
Organisation Type *	NCP	Organisation Size *	Please select	
Street *	Wilhelm-Johnen-Straße	Phone *		
City *	Jülich	Web (URL)	www.nks-werkstoffe.de	
Postal Code *	52382			
Country *	DE - Nordrhein-Westfalen			
Organisation Deta	ils			
Organisation Details *	B I & ⋮≣ ⋮≣ No	rmal Text 👻		
	With expertise in research and innor federal government and state gover funding. Project funding furnishes ti topics. It combines scientific and st German NCP Materials is - besider researchers in their application in ti	wation management, Projektträger Jülich (PU; engl. Projec rnments as well as the European Commission in implemen he public authorities with an instrument that they can use to ructural expertise with administrative competence in a neut s other NCPs - located in PJ on behalf of the Federal Minis ne European Research Framework Programme, especially	t Management Jülich) supports its cli ting their research policy goals with a s set the course for research. PtJ cov ral manner independent of its own ec try of Education and Research. The l in the NMBP part of Horizon 2020 ar	ents in the German a focus on project ers a broad range of sonomic interests. The NCP Materials consult at is actually

Screenshot 11: Transferred profile data for B2Match registration

2.6 Search for Partner Entries

In order to find the partner entry you have been looking for simply click the Search for partner entries link in the Navigation box and use our Search form. There are several search options you are able to choose from. Use the Phrase form field to search the whole entry database for the phrase you entered or choose one or multiple filter options from the given select fields Type of Calls , NMP – Topics, Type , Country, Partner Type, Partner Role or SIC Code.

Phrase:		
Type of Calls:	Open Calls	*
Categories:	4.1 Nanosciences and Nanotechnologies	۷
Sub-Categories:	1.1 Maximising the contribution of Nanotechnology to sustainable development	¥
Topics:	choose all NMP.2013.1.1-1 Exploration, optimisation and control of nano-catalytic processe NMP.2013.1.1-2 Self-assembly of naturally occurring nanosystems - SMALL	s fo
Туре:	Partner Offer	۷
Country:	all	۷
Partner Type:	all	¥
Partner Role:	all	۷
SIC-Code:	all	~

Screenshot 12: Search for Partner Entries



Screenshot 13: List of Search Results

2.7 Partner Profile-Related Search

This profile-related search has been developed in order to offer the opportunity to identify potential partners independent from the current call topics. The search parameters are realised according to the information that has been generated on the base of the organisation profiles and consist of the main business fields and competences of the registered users of the Partner Search Facility.

The search form comprises of the following fields:

- ▲ Free text (to search in the competences of the partners)
- Country (Dropdown)
- A Partner type (Dropdown)
- ▲ SIC Code (Dropdown)

The Free Text form field allows it to scan the profile data of the registered users.

	Partner Search	Events	News	Call Information	
NMPTeAm					
earch Profiles					
Free Text:					
Country:	all			~	
Partner Type:	all			¥	
SIC Codes	all			×	

Screenshot 14: Profile-related Search

As the result of the search a list of the organisations that fit the research criteria will be

displayed:

Show 10 💌 entries		Search:				
Name	Type \$	Country \$	Organization \$			
Business Development, Medical Devices Philip Jackson	Research Organization	United Kingdom	CERAM Research Ltd			
doctor sirbu carmen	Research Organization	Romania	National research and development institute for soil science agro-chemistry and environment - ICPA Bucharest, Romania			
Dr. Antonio Monaco	Research Organization	Spain	Centro de Investigación en Tecnologías de Unión LORTEK			
Dr. Mirela Maria Codescu	Research Organization	Romania	R&D National Institute for Electrical Engineering ICPE- CA Bucharest			
Dr. Terry McGrail	Higher Education	Ireland	ICOMP,			

Screenshot 15: List of identified Organisations

By choosing one of the displayed names, detailed information about the organisation

appears:



Screenshot 16: Organization Profile

2.8 E-Mail Alert & RSS Feeds

Complementary to the already existing opportunities to look for partners or projects by generating a partner offer or partner search, registered users of the PSF will have the new opportunity to indicate whether they would like to be informed about new entries. This service can be subscribed by two ways: **via e-mail alert or via RSS feed**.

After the login, a user can determine if he wants to get informed via e-mail alert or RSS feed on new entries. The user can choose between "all entries" or "entries filtered by topic(s)". This can be changed in his profile at any time.

	Home About NMP NM	P Team Par	tners FA	Qs Links Co	ntact Us				
NMPTEAM	Partner Search	Events	News	Call Inform	nation	Library	Headlines	Forum	
E-Mail Alert Se	lection						User		
save							Edit Profile Edit Entries Edit E-mail aler:	s	
Торіс				RSS Feed	E-mail a	lert	Logout		
all current offers a	nd searches			<u></u>					
4.1 Nanosciences	and Nanotechnologie	5							
1.1 Maximising th	ne contribution of Nan	otechnolog	gy to sust	tainable dev	elopment		Navigation		
Торіс				RSS Feed	E-mail a	lert	Partner Search	Home	
NMP.2013.1.1-1 Exploration, optimi processes for ener	sation and control of nan gy applications - LARGE	o-catalytic		<u></u>			List of partner sean List of partner offe Search for partner entries		
NMP.2013.1.1-2 Self-assembly of na	aturally occurring nanosy	rstems - S№	1ALL	M	✓		Search for parts profiles	ner	
1.2 Nanotechnolo	gy for benefiting envi	ronment,	energy a	nd health					
Торіс				RSS Feed	E-mail a	lert			
NMP.2013.1.2-1 Nanotechnology-ba SMALL	sed sensors for environn	nental moni	itoring -	M					
NMP.2013.1.2-2 Nanotherapeutics t	o treat bacterial infectiou	ıs diseases	- LARGE	<u>)</u>					

Screenshot 17: E-Mail Alert / RSS Feed selection

E-Mail Alert

If a user has chosen to be informed via e-mail alert about new entries, he will receive an

advice as soon as a new entry has been activated:

	NMP Partner Search	Facility - Nachricht (HTML)			_		x			
Nachricht Adobe PDF										
Antworten Allen Weiterleiten antworten Antworten	Ktionen	 Hategorisieren ▼ Nachverfolgung ▼ Als ungelesen markieren Optionen 	Suchen	An OneNote senden OneNote						
Von: Rey Ingo Gesendet: Mi 28.03.2012 11:52 An: Rey Ingo Cc: Betreff: NMP Partner Search Facility										
Betreff: NMP Partner Search Facility Dear user of the NMP TeAm partner search facility, A new partner offer (partner search) regarding topic NMP.2012.1.1-1 Rational design of nano-catalysts for sustainable energy production based on fundamental understanding - SMALL has been published. In order to view details please choose the following link http://www.nmp-partnersearch.eu/index.php?index:24&nmp ps list cmd=showentry&nmp ps list id=695&search=1 Best regards Administrator of NMP TeAm Partner Search Facility										

Screenshot 18: E-Mail notification

By following the link, details of the relevant entry will be displayed:

Partner offer (competences/expertise)	Username (E-Mail address):		
TelLab is a multi-divisional SME in which chemistry is the common denominator between the divisions. The company has an independent INAB/ISO 17025 accredited testing laboratory specialising in water and soil analysis. Areas of expertise include inorganic, organic and trace metal detection. At the present time TelLab operates in seven divisions: 1. Environmental Analysis: ISO17025 accredited 2. Machine Care Analysis: Analysis of lubricating oil samples taken from Plant and Machinery. 3. Marker Dytes: Manufacture and supply of marker dyes to the oil industry. 4. Transcheck: Analysis of transformer oils 5. Production Laboratory: Production and supply of chemicals and laboratory apparatus 5. Pharmaceutical Testing 7. Research and Development The two divisions most applicable to these research topics are the environmental analytical services and the production laboratory. The environmental analytical services for Integrated Pollution Prevention Control (IPPC) licensing, surface water testing and drinking water	Password: login Registration Password lost?		
tandard compliance for industry and county councils. E. Laboratories has an extensive background and expertise in the provision of nvironmental monitoring services. With an ISO17025 accredited water testing laboratory and newly developed R&D department, the necessary skill set and experience is in place to eliver on an analytical project. .E. Laboratories can provide access to water samples from a variety of sources, access to evelue from oppoing monitoring and access to eites to run in scient trials. We will also review	Navigation		
asidation data against the ISO17025 standard and comparison to laboratory validated nethods. TelLab's environmental analysis division is composed of a team of third level hemists. The key instrumentation accredited to ISO17025 standard used for analysis are; CP-OES, FTIR, TOC, F-AAS, GC-FID, UV-Vis, IC, GF-AAS and GC-ECD. Topics	Partner Search Home List of partner searches List of partner offers Search for partner		
NMP.2012.1.2-1: Nanotechnology solutions for in-situ soil and groundwater remediation - LARGE	entries		
UMP.2012.2.2-6: Photocatalytic materials for depollution - SMALL			
Contact			
Research Officer Niamh Walsh			
.E. Laboratories			
.oughmartin Business Park 2000 Tullow			

Screenshot 19: Displayed Partner Offer

RSS Feeds

The new subject RSS Feed has been added to the navigation. Under this subject links to the RSS Feeds of all partner offers and searches and the offers and searches filtered by areas will be received.

.tp://nmp. lwdb.de /preview.php?index=45		
Current Partnersearch Entries of the NMP	Momentan 3 /	3
Der aktuelle Feed enthält Inhalte, die häufig aktualisiert werden. Wenn Sie einen Feed abonnieren, wird dieser zu der gemeinsamen Feedliste hinzugefügt. Aktualisierte Inhalte des Feeds werden automatisch auf den Computer		
heruntergeladen und können in Internet Explorer und anderen Programmen angezeigt werden. Weitere Informationen über Feeds	• Alle	3
🙀 Diesen Feed zu iGoogle hinzufügen	Sortieren nach:	
쓝 Abonnieren Sie diesen Feed in Google Reader.	▼ Datum	
🖨 Feed abonnieren	Intel	
0-12-DE-705		
O-12-DE-705 → ermany: Helmholtz-Zentrum Geesthacht - Dr.rer.nat Daniel Hoche		
O-12-DE-705 → ermany: Helmholtz-Zentrum Geesthacht - Dr.rer.nat Daniel Hoche O-12-PT-702		
O-12-DE-705 → ermany: Helmholtz-Zentrum Geesthacht - Dr.rer.nat Daniel Hoche O-12-PT-702 →		
O-12-DE-705 ermany: Helmholtz-Zentrum Geesthacht - Dr.rer.nat Daniel Hoche O-12-PT-702 ortugal: Centro Tecnologico da Ceramica e do Vidro - Eng. Francisco Silva		
O-12-DE-705 → ermany: Helmholtz-Zentrum Geesthacht - Dr.rer.nat Daniel Hoche O-12-PT-702 → ortugal: Centro Tecnologico da Ceramica e do Vidro - Eng. Francisco Silva O-12-ES-698		
O-12-DE-705 ermany: Helmholtz-Zentrum Geesthacht - Dr.rer.nat Daniel Hoche O-12-PT-702 ortugal: Centro Tecnologico da Ceramica e do Vidro - Eng. Francisco Silva O-12-ES-698		

Screenshot 20: Subscribed RSS Feeds

2.9 Navigation

Right beneath the User box you find the Navigation box filled with five hyperlinks. The first one is the Partner Search Home link which will display the start page. Search for Partner Entries will lead you to the search engine which will allow you to search the partner entry database using various search criteria. Search for Profiles offers the opportunity to identify potential partners independent from the current call topics. The search parameters are realised according to the information that has been generated on the base of the organisation profiles and consist of the main business fields and competences of the registered users of the Partner Search Facility. The next link leads to the List of partner searches which will display all partner searches ordered by date and the last link List of partner offers will likewise display all partner offers ordered by date.

	Home About NMP NMP	TeAm Partn	ers Country Prof	country Profiles FAQs Links Contact Us			
NMPTEAM	Partner Search	Events	FP7 Projects	Call Information	Library	Headlines	
Partner Search	- Partner Offer				User		
Nanotechnologies, Advanced Materials, Biotechnology and Advanced Manufacturing and Processing in HORIZON 2020					Edit Profile Edit Entries		
The NMP TeAm Partr order to offer best s or proposals of the Biotechnology and octions like FET open Prize on materials fo	ter Search Facility has been upport to its clients. This w key enabling technologies <i>I</i> <i>Advanced Manufacturing</i> n, ERA-NETs like SIINN and or clean air).	n established veb service i Nanotechno and Proce M-ERA.NET	l by the network o s strictly focused o logies, Advanced ssing of HORIZO and inducement p	n NMP NCPs in on the open calls I Materials, V 2020, related rize (Horizon	Edit Brok Edit E-Ma Feeds Logout	erage events il-Alerts / RSS	
n this web-service	we discern between						
• Partner Offer - Researchers who offer their research expertise and who seek for collaboration in possible project consortia and					Navigation		
• Partner Search - Researchers or consortia with a definite idea for a project who are looking for further partners to complement the expertise scope of the consortium					Partner Search Home Search for Partner Entries		
In order to get information on the already published entries, please enter: Search for partner entries						Search for Partner Profiles	
In order to submit your own partner offer or partner search you first have to register. With the following online forms, you have the opportunity to send your own partner offer or partner search to the NMP-TeAm consortium. The information will appear online as soon as it has been quality checked by the responsible, country-specific NCP.						List of Partner Searches	

Screenshot 21 : User Navigation Box

3. Contact

Ingo Rey

German National Contact Point Materials

Projektträger Jülich - PtJ

52425 Jülich

Germany

Tel.: +49 2461-612623

http://www.nks-werkstoffe.de

i.rey@fz-juelich.de