

## Grant Management Department (ERCEA.C) Draft Agenda 38<sup>th</sup> Host Institutions Workshop

**Date:** 23<sup>rd</sup> October 2017

**Location:** University of Warsaw, Kazimierz Palace  
Krakowskie Przedmieście 26/28, 00-325 Warsaw, Poland

**09:00-09:30** Registration of participants & Welcome coffee

- Introduction/Interactive presentations/Q&A – J. Brudziński's Room**

**09:30-10:00** Workshop introduction & Grant Management Department overview  
*Presenter:*

**10:00-11:00** H2020 Granting Process  
*Presenter:*

*11:00-11:30* Coffee break & Networking

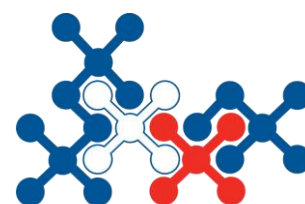
**11:30-12:30** H2020 Amendments Process  
*Presenter:*

**12:30-13:00** Exchanges of experiences/Open question & answer session

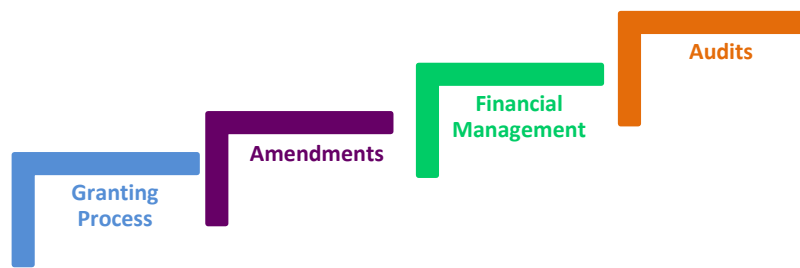
*13:00-14:00* Lunch break



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- **Practical hands-on case studies**

**First session**

**14:00-15:45 H2020 Financial Management Process**  
Group 1 – Room TBC

**H2020 Audit Process/Personnel Costs**  
Group 2 – Room TBC

15:45-16:15 *Coffee break & Networking*

**Second session**

**16:15-18:00 H2020 Financial Management Process**  
Group 2 – Room TBC

**H2020 Audit Process/Personnel Costs**  
Group 1 – Room TBC

*End of workshop*

